

IQAC 2019-20

Minutes of Meeting

A meeting of the IQAC was held on 13-07-2019. The members discussed the performance of the students in various academic/curricular/extra curriculum activities held during the previous semester. The members also deliberated about the AQAR-Annual Quality Assurance Report being written for the academic session i.e. from 1st July, 2019 to 31st June 2020. A detailed discussion on academic audit was also held. The following suggestions were given by the personage.

1. To collect data for the AQAR 2019-20 about various academic/extracurricular/ groups and social endeavors during the second semester i.e. Jan 2019-May-2019.
2. To start new Post Graduate Courses in Math and to enhance facilities in the Maths dept. for the Post Graduate students.
3. The detailed calendars of syllabus, unitization, seminar awareness programs/MST which was prepared earlier.
4. The faculty members are to be made aware of the various research projects by UGC.
5. The college has to form committees to work on the feedback received from students in the previous academic years.
6. Library day has to be organized and new students have to visit the library to be acquainted with the system.
7. Proper utilization of RUSA grant for the Development works.
8. Up gradation of the laboratories and classrooms through RUSA grant.
9. To improve the infrastructure of classrooms.

Committee Members-

- Prof. Kanwal Sanjeev Kaur
- Prof. Harjit Gujral *Harjit Gujral*
- Prof. Jaspal Singh *Jaspal Singh*
- Prof. Gunjit Kaur *Gunjit Kaur*
- Prof. Mandeep Kaur *Mandeep Kaur*
- Prof. Kulwinder Kaur *Kulwinder Kaur*
- Dr. Inderjeet Kaur *Inderjeet Kaur*
- Sh. Pardeep Rattan *Pardeep Rattan*
- Sh. Rajesh Sharma *Rajesh Sharma*

IQAC 2019-20

Minutes of Meeting

A meeting of the IQAC was held on 03-08-2019. The members discussed in detail several issues pertaining to the improvement of the basic infrastructure. The members deliberated on introducing certain projects for the welfare of the students.

- Review of the previous meeting held.
- The members unanimously voted to enhance the facility of drinking water for the students by buying new water coolers.
- To upgrade the teaching by adding more facilities in the classrooms and the laboratories.
- The faculty members were to review the academic activities and to prepare the action plan for this semester.
- Review of feedback from the stakeholders viz students, faculty members and the Alumni.
- To organize a talk or a movie show on the Saragarhi Day in September by Department of History.
- To celebrate National Service Scheme day, in the forth coming month.
- For the forthcoming youth festival the faculty will initiate talent hunt from arts, science and commerce stream.
- Purchase inverter for the Math Department for uninterrupted utilization of smart board.

Committee Members-

- Prof. Kanwal Sanjeev Kaur
- Prof. Harjit Gujral *Harjit Gujral*
- Prof. Jaspal Singh *Jaspal Singh*
- Prof. Gunjit Kaur *Gunjit Kaur*
- Prof. Mandeep Kaur *Mandeep Kaur*
- Prof. Kulwinder Kaur *Kulwinder Kaur*
- Dr. Inderjeet Kaur *Inderjeet Kaur*
- Sh. Pardeep Rattan *Pardeep Rattan*
- Sh. Rajesh Sharma *Rajesh Sharma*

IQAC 2019-20

Minutes of Meeting

1. An IQAC meeting was held on 06-09-2019. The members the discussed several relevant and burning issues.
2. Review of the previous meeting was held.
3. The faculty has to make weekly plans for remedial classes for slow learners.
4. To help girls students acquire self-defence skills ,the faculty should chalk out a plan to start martial art classes.
5. Educational tours of students to provide practical experience related to the subjects.
6. To coach students for participation in various sports competitions.
7. To build environment consciousness among the students and make them aware about climate changes.
8. Diwali Mela has to be organized with a theme to encourage students to have healthy life style and shun intoxicants.
9. Blood donation camp has to be organized by Red Cross Club or NSS units.
10. Girls' hostel wall has to be reconstructed and the foundation has to be strengthened.

Committee Members-

- Prof. Kanwal Sanjeev Kaur
- Prof. Harjit Gujral *Harjit Gujral*
- Prof. Jaspal Singh *Jaspal Singh*
- Prof. Gunjit Kaur *Gunjit Kaur*
- Prof. Mandeep Kaur *Mandeep Kaur*
- Prof. Kulwinder Kaur *Kulwinder Kaur*
- Dr. Inderjeet Kaur *Inderjeet Kaur*
- Sh. Pardeep Rattan *Pardeep Rattan*
- Sh. Rajesh Sharma *Rajesh Sharma*

IQAC 2019-20

Minutes of Meeting

- An IQAC meeting was held on 11-10-2019. The members discussed various issues pertaining to the improvements and development of infrastructure.
- Review of previous meeting was done.
- Efforts to involve students in the Swachh Bharat Abhiyan.
- To prepare students for various activities the forth coming youth festival.
- To sensitize the faculty and students about the harmful effects of Plastic.
- To form a committee to review the canteen facilities.
- To create ramps and washrooms for specially disabled guests, teachers or students-boys and girls.
- The environment society has to plant sapling on the 550th Prakash Utsav of Shri Guru Nanak Dev ji and create *Guru Nanak Bagichi*.
- To organize NCC Day by the Cadets and Armed Forced Flag Day has to be organized.

Committee Members-

- Prof. Kanwal Sanjeev Kaur
- Prof. Harjit Gujral *Harjit Gujral*
- Prof. Jaspal Singh *Jaspal Singh*
- Prof. Gunjit Kaur *Gun*
- Prof. Mandeep Kaur *Mandeep Kaur*
- Prof. Kulwinder Kaur *Kulwinder Kaur*
- Dr. Inderjeet Kaur *Inderjeet Kaur*
- Sh. Pardeep Rattan *Pardeep Rattan*
- Sh. Rajesh Sharma *Rajesh Sharma*

IQAC 2019-20

Minutes of Meeting

An IQAC meeting was held on 24-12-2019. The members discussed in elaboration the performance of the students in various academic cultural and various other activities.

- Beginning of new semester- plans has to be chalked out for syllabus unitization.
- To celebrate National Youth Day. Students have to take oath and NSS Department has to organize this event.
- To prepare and initiate preparations for the National Voter Day 25-01-2020 at the district level with the District Election Officer, Mohali.
- To celebrate National girl child Day falling on 24th Jan. The Lohri celebration has to be celebrated promoting girl child.
- To prepare for the Republic Day celebrations. All Dept. may inculcate values of National integration, peace and harmony.
- Various Clubs and dept. NSS, History Dept., Home Science Activity, Psychology Dept. have to organize forthcoming days commemorating events.

Committee Members-

- Prof. Kanwal Sanjeev Kaur
- Prof. Harjit Gujral *Harjit Gujral*
- Prof. Jaspal Singh *Jaspal Singh*
- Prof. Gunjit Kaur *Gunjit Kaur*
- Prof. Mandeep Kaur *Mandeep Kaur*
- Prof. Kulwinder Kaur *Kulwinder Kaur*
- Dr. Inderjeet Kaur *Inderjeet Kaur*
- Sh. Pardeep Rattan *Pardeep Rattan*
- Sh. Rajesh Sharma *Rajesh Sharma*

IQAC 2019-20

Minutes of Meeting

- An IQAC meeting was held on 17-01-2020. The co-ordination discussed a roadmap for the new semester.
- A review of the previous meeting held.
- The year 2020 is declared as International year of Plant Health. The Departments are to be asked to organize more for Grow your own food. Health Hygiene and you. The students are to be sensitizing about it.
- A visit to the farms has to be organized by the faculty and the students. Seminars and talks has to be organized by various departments on the topic "Grow your own Food"
- To begin preparation for the annual sports meet.

Committee Members-

- Prof. Kanwal Sanjeev Kaur
- Prof. Harjit Gujral *Harjit Gujral*
- Prof. Jaspal Singh *Jaspal Singh*
- Prof. Gunjit Kaur *JK*
- Prof. Mandeep Kaur *Mandeep Kaur*
- Prof. Kulwinder Kaur *Kulwinder Kaur*
- Dr. Inderjeet Kaur *IK*
- Sh. Pardeep Rattan *Pardeep Rattan*
- Sh. Rajesh Sharma *Rajesh Sharma*

IQAC 2019-20

Minutes of Meeting

- An IQAC meeting was held on 10-02-2020. The meeting discussed about several forthcoming functions and the working of various departments.
- For organizing convocation, The Examination Branch has to prepare list of prize winners.
- The Registrar examination Branch has to guide various departments to prepare lists of slow learners and weak students in need of remedial classes for annual exam.
- To sensitize students towards women's issues especially respect. Women day celebrations has to highlight women achievers through seminar, workshop or lecture.
- Safety and security counseling of male students/common room's day care center for young children.

Committee Members-

- Prof. Kanwal Sanjeev Kaur
- Prof. Harjit Gujral *Harjit Gujral*
- Prof. Jaspal Singh *Jaspal Singh*
- Prof. Gunjit Kaur *Gunjit Kaur*
- Prof. Mandeep Kaur *Mandeep Kaur*
- Prof. Kulwinder Kaur *Kulwinder Kaur*
- Dr. Inderjeet Kaur *Inderjeet Kaur*
- Sh. Pardeep Rattan *Pardeep Rattan*
- Sh. Rajesh Sharma *Rajesh Sharma*

IQAC 2019-20

Minutes of Meeting

- An IQAC meeting was held on 19-03-2020. The members and coordinator discussed various academic issues in the backdrop of impending pandemic.
- To commemorate the day of martyrdom of Major Harminderpal Singh- an oath taking by the students for the national integration.
- To celebrate The Earth Day, The Fine Arts Department has to bring out a rally to create awareness about climate change and saving our planet earth.
- Few new social norms to be observed due to covid – protocols have to strictly follow -Social distancing.
- The faculty has to get zoom app and its utilization has to be guided by the computer department.
- Mapping of solid waste management and E-waste management.
- Waste recycling system has to be regulated.
- Rain water harvesting has to be highlighted in the classrooms and lectures have to be organized for saving rain water.
- Use of bicycles to be promoted. The faculty has to organize bicycle rally in the college and make sure that parking vehicles do not disturb the greenery.

Committee Members-

- Prof. Kanwal Sanjeev Kaur
- Prof. Harjit Gujral *Harjit Gujral*
- Prof. Jaspal Singh *Jaspal Singh*
- Prof. Gunjit Kaur *Gunjit Kaur*
- Prof. Mandeep Kaur *Mandeep Kaur*
- Prof. Kulwinder Kaur *Kulwinder Kaur*
- Dr. Inderjeet Kaur *Inderjeet Kaur*
- Sh. Pardeep Rattan *Pardeep Rattan*
- Sh. Rajesh Sharma *Rajesh Sharma*